

### Processing Charges - Enlistment (Indigenous suppliers)

Enlistment with EIL is subject to payment of Processing Charges, duly supported by valid documentary evidence for the applicable category as detailed below: -

Category of Industry	Processing Charges ♦ (Rs)
SSI Units *	
Enlistment of each manufacturing unit	Micro = 30,000 Small = 40,000 Medium= 50,000
Non SSI Units	
Enlistment of each manufacturing unit	85,000
Non SSI Units Special Processing charges for each manufacturing unit	5,00,000
Govt. Undertakings	10% rebate applicable on above charges.

#### ♦ Processing Charges are exclusive of any taxes

\* Companies seeking enlistment under SSI category must submit letter from Directorate of Industries (not more than two years old from date of application), confirming SSI status, since special concessions are applicable only to those companies which are SSI at the time of applying for enlistment with EIL.

#### PROCEDURE AND SCHEDULE OF PAYMENT:

- 50% of the applicable Processing Charges shall be paid along with one set of hard copy of applicable document which are uploaded in soft. All documents must be submitted in single submission. Incomplete/part submitted document shall not be processed.
- On satisfactory review of document, shop survey shall be undertaken.
- Shortcomings observed, if any, shall be communicated.
- Balance 50% of applicable Processing Charges shall be payable on demand, on satisfactory completion of shop survey and approval of Enlistment by the competent authority.
- Processing Charges, once paid will not be refunded under any circumstances.
- All payments shall be made by Demand Draft / Banker's cheque in favour of Engineers India Limited payable at New Delhi.
- Enlistment letter shall be issued only after receipt of processing charges as applicable at the time of issue of enlistment letter.

8. Enhancement in enlistment, if required, shall only be taken up after one year from the date of issue of enlistment letter. However, if insisted by supplier, enhancement in enlistment such as enlistment of additional items and/or new/additional manufacturing facilities, enhancement in range/rating of already enlisted items can be taken up. Under such circumstances special processing charges shall be payable.