

**DOCUMENT REQUIRED FOR ENHANCEMENT OF ENLISTMENT
(INDIGENOUS SUPPLIERS)**

All files must be uploaded in PDF only & each file should not exceed 5MB.

S. No	Description
1	Organisation chart along with brief bio-data of key personnel.
2	Description of item(s) and range, for which enlistment is sought.
3	Technical write-up on subject item(s), equipments manufactured at your works incorporating type(s), range (max. / min.), size (max. /min.), service, Model No(s) and other relevant details for each item.
4	Detailed Product catalogue.
5	List of bought out items and sources in tabulated form.
6	List of services subcontracted with names of sub contractors.
7	Copy of Industrial licence/acknowledgement of memorandum, from Ministry of Industry-Govt. of India or SSI Registration certificate from State Directorate of Industries of concerned state, to manufacture subject items/equipments.
8	Copy of full text of agreement with overseas companies and Govt. of India approval (Financial figures from commercial clauses of agreement may be deleted) giving details on <ul style="list-style-type: none"> • Equity participation & technology transfer • Only technology transfer • 100% subsidiary • Execution methodology and scope of individual partner
9	Manufacturing facilities giving details of works wise machinery available in-house, with their capacity/range.
10	Details of testing equipments available in-house works wise.
11	Tests, for which dependent on external agencies and their names/location.
12	Quality assurance manual/procedures including Health safety & environment certificate.
13	Quality control department organogram, showing no. of persons at each level & bio-data of key personnel.
14	Copy of evaluation / approval certificate from the authorities such as: IBR/BIS/CIMFR/PESO-CCE/FCRI/ERTL/ERDA/CPRI/ASME/API etc. whichever is applicable.
15	Copy of approval / enlistment / accreditation by independent inspection authorities / process licensors / consultants / owners.
16	Performance feedback from the end users for one year satisfactory operation
17	Supply reference details of the supplies made in last three years, as per following formats: <ol style="list-style-type: none"> I. Format PDD-HE-01 – Heat Exchangers. II. Format PDD-PV-01 – Pressure Vessels, Columns, Reactors, etc. III. Format PDD-V-01 – Valves. IV. Format PDD-G-01 - Other items. <p style="text-align: center;">Refer Annexure XVIII for formats.</p>
18	Turnover in value and quantity/tonnage for the last three years. In case yours is a multi product company, give these details category wise.
19	Form PDD-I-01, duly filled. Refer annexure XIX.
20	Form PDD-I-02, duly filled. Refer annexure XXI.
21	Form PDD-I-03, duly filled. Refer annexure XXII.