

DOCUMENT REQUIRED FOR ENHANCEMENT OF ENLISTMENT (FOREIGN SUPPLIERS)

All files must be uploaded in PDF only & each file should not exceed 5MB.

S. No	Description
1	Organisation chart along with brief bio-data of key personnel.
2	Description of item(s) and range, for which enlistment is sought.
3	Technical write-up on subject item(s), equipments manufactured at your works incorporating type(s), range (max. / min.), size (max. /min.), service, Model No(s) and other relevant details for each item.
4	Detailed Product catalogue.
5	List of bought out items and sources in tabulated form.
6	List of services subcontracted with names of sub contractors.
7	Manufacturing facilities giving details of works wise machinery available in-house, with their capacity/range.
8	Details of testing equipments available in-house works wise.
9	Tests, for which dependent on external agencies and their names/location.
10	Quality assurance manual/procedures including Health safety & environment certificate.
11	Quality control department organogram, showing no. of persons at each level & bio-data of key personnel.
12	Upload index of walk thru CD & send the CD alongwith hard copy of the documents.
13	Copy of evaluation / approval certificate from the authorities such as: "BASEEFA/PTB/ATEX/FM/UL/CENELEC/ASME/API/Indian Boiler Regulation (IBR)/Chief Controller Explosive (PESO-CCE), whichever is applicable. (AS PER INDIAN PETROLEUM RULES EQUIPMENTS/ITEMS TO BE LOCATED IN HAZARADOUS AREA, NEED VALID APPROVAL OF CHIEF CONTROLLER OF EXPLOSIVES, NAGPUR-INDIA)".
14	Copy of approval / enlistment / accreditation by independent inspection authorities / process licensors / consultants / owners.
15	Performance feedback from the end users for one year satisfactory operation.
16	Supply reference details of the supplies made in last three years, as per following formats: I. Format PDD-HE-01 – Heat Exchangers. II. Format PDD-PV-01 – Pressure Vessels, Columns, Reactors, etc. III. Format PDD-V-01 – Valves. IV. Format PDD-G-01 - Other items. Refer Annexure XVIII for formats.
17	Contact details of your representative in India.
18	Form PDD-F-01, duly filled. Refer annexure XX.

